



**MINUTES: Heartland Regional Library Network Board of Directors regular meeting
Thursday, December 1, 2011
Teleconference**

PRESENT: Board members - George Pilling (Visalia), *Carol Bennetts (Hanford), Anne Bernardo (Visalia), Sandra Bozarth (Bakersfield), Donna Chandler (Fresno), Norman Hutcherson (Bakersfield), Patrick Newell (Fresno). EXCUSED – Jo Ellen Misakian - volunteer staff.

George Pilling, board president, called the regular meeting of the Board of Directors to order at 10:03 a.m. A quorum was present.

I. ACTION ITEMS

Minutes – The minutes from the last board of directors meeting were previously sent to the directors. There being no corrections or changes to the minutes, upon motion by Newell, second by Chandler, and a roll call vote: Bernardo – yes, Bozarth – yes, Chandler – yes, Hutcherson – yes, Newell – yes, Pilling – yes, it was

RESOLVED: That the minutes of the August 25, 2011 regular meeting of the board of directors are approved as presented.

Budget – Pilling had not previously sent out the budget report and emailed it to the board at this time. He reported Jo Ellen Misakian's budget report through November 2011 shows Heartland's fund balance at approximately \$8,500. Discussion ensued regarding using the funds to benefit the membership. There being no corrections or changes to the report, upon motion by Pilling, second by Newell, and a roll call vote: Bernardo – yes, Bozarth – yes, Chandler – yes, Hutcherson – yes, Newell – yes, Pilling – yes, it was

RESOLVED: That the HRLN monthly budget report March 2010 through November 2011 is accepted as presented.

II. OLD BUSINESS

FirstSearch account – Donna Chandler acknowledged she had contacted FirstSearch to inform them she is now the contact person for the management of the Heartland account.

Infopeople account – Chandler confirmed she is also now Heartland's contact person to our Infopeople account. She reported helping one library with signing up for an Infopeople workshop. Discussion ensued regarding adding funds to the Infopeople balance. Pilling estimated the remaining balance with Infopeople may be close to \$300. Upon motion by Newell, second by Hutcherson, and a roll call vote: Bernardo – yes, Bozarth – yes, Chandler – yes, Hutcherson – yes, Newell – yes, Pilling – yes, it was

RESOLVED: That the Heartland board of directors review the Infopeople account balance quarterly and transfer funds as needed.

Upon motion by Pilling, second by Newell, and a roll call vote: Bernardo – yes, Bozarth – yes, Chandler – yes, Hutcherson – yes, Newell – yes, Pilling – yes, it was

RESOLVED: That the Heartland account balance with Infopeople will be increased to \$1000.00

Chandler will contact Infopeople for a current balance and to determine the steps to increase the Heartland account balance to \$1000.

Heartland website – Pilling reported the Heartland website has been transferred in its entirety to web host, however, he has not been able to update the site because he is unable to do that from his office, and after work hours is too late to contact the web host. Pilling will continue to work on uploading information to bring the site current. If there is any other new information he can add to the site, he welcomes the input.

Membership – Patrick Newell reported he has received changes and confirmations to member libraries and the list is now up to date.

*Carol Bennetts joined the meeting at this time.

General discussion ensued. Several new changes could be made to the list already. Newell agreed to send the membership list out to the Heartland listserv. More changes could come that way.

Gold Coast and NorthNet consortiums – Pilling reported that he has not had any further contact with Gold Coast regarding joint services our two library networks could provide to our members. General discussion ensued. Pilling will reply to an earlier contact from Gold Coast's Elizabeth Bowman with the minutes from today's board meeting to give her a sense of our activities.

Newell reported he has not been able to look further into the activities of NorthNet, but Newell will continue working on it.

Heartland listserv – Newell has been added as the administrator for the Heartland listserv hosted by CSUF. Pilling noted one of his listservs sends out monthly reminders that its participants can post to the listserv. Pilling suggested Newell add a reminder about the Heartland listserv when he sends out the members' list.

III. NEW BUSINESS

Prepare for Council Meeting – The minutes of the March 4, 2011 Council meeting report the 2012 meeting scheduled for March 9. Discussion ensued. Due to conflicts, it was agreed the Council meeting is rescheduled to Friday, March 2, 2012, at 1:00 p.m. with teleconference locations. Agenda building was discussed, and the value of the workshops was addressed. Chandler agreed to start a conversation on the Heartland listserv for membership input on a workshop topic.

It was confirmed the Heartland board of directors would also meet immediately after the Council meeting. Newell said he would schedule the conference call-in number for March 2, 2012 from 1:00 – 3:00 pm. Pilling said the budget would fund moderate snacks for the teleconference locations for the Council meeting.

Elections will also take place at the meeting. In order to prepare for elections, Anne Bernardo will send the list of directors and their terms of service to Newell and Pilling.

Discussion ensued and it was agreed the board would meet prior to the Council meeting to finalize preparations for the meeting. A teleconference board meeting is scheduled for Wednesday, February 22, 2012 at 10:00 a.m.

Bus to ALA – The American Library Association is meeting in Anaheim, June 21-26, 2012. Pilling asked if there was interest in organizing a bus trip for Heartland members to attend the ALA exhibit hall. Upon a general consensus, it was agreed a bus trip to ALA is a good idea. Pilling said he would contact the last ALA trip organizer, Susan Abair, on the details of setting up the trip, and he will present the information to the board at its February meeting. Discussion continued. It was suggested a drawing for the bus trip may help attendance at the Council meeting.

PUBLIC INPUT - There were no comments at this time.

Next meeting – Wednesday, February 22, 2012, 10:00 a.m., teleconference.

There being no further discussion, Pilling adjourned the meeting at 10:50 a.m.

Respectfully submitted,

Anne Bernardo
Secretary